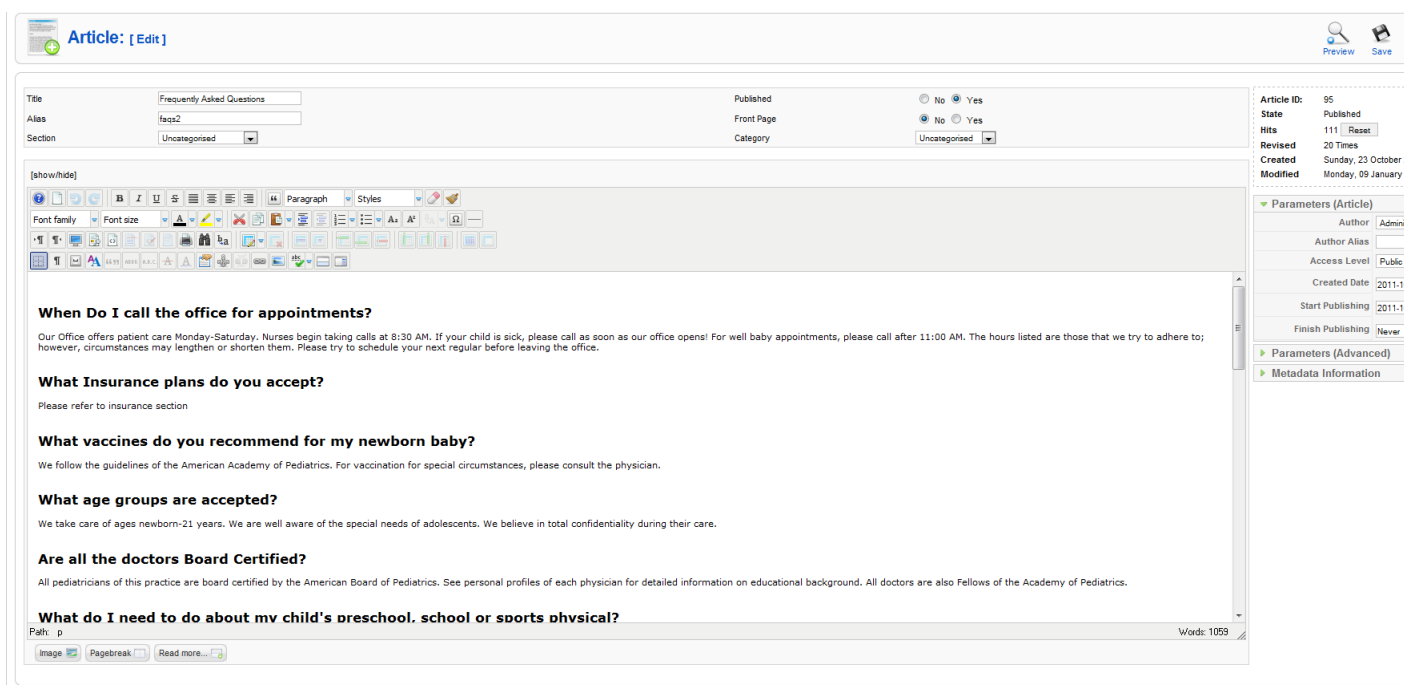


1. Go to southwestpeds.com/administrator
2. Login using Username - swpeds Password - P3dss0uthwest!
3. Go to and click the Article Manager, once on the page, find the title of the page you want to edit.
4. Click the title, and you will be brought to a page with your content in an editable field.(screenshot below)



The screenshot displays the 'Article: [Edit]' interface. At the top, there are fields for Title (Frequently Asked Questions), Alias (faq2), and Section (Uncategorised). On the right, there are checkboxes for 'Published' (No/Yes) and 'Front Page' (No/Yes), along with a 'Category' dropdown (Uncategorised). A sidebar on the right shows article statistics: Article ID: 95, State: Published, Hits: 111, Revised: 20 Times, Created: Sunday, 23 October 20, and Modified: Monday, 09 January 20. Below these are 'Parameters (Article)' including Author, Author Alias, Access Level (Public), Created Date (2011-10-), Start Publishing (2011-10-), and Finish Publishing (Never). The main content area features a rich text editor with a toolbar and the following text:

When Do I call the office for appointments?
Our Office offers patient care Monday-Saturday. Nurses begin taking calls at 8:30 AM. If your child is sick, please call as soon as our office opens! For well baby appointments, please call after 11:00 AM. The hours listed are those that we try to adhere to; however, circumstances may lengthen or shorten them. Please try to schedule your next regular before leaving the office.

What Insurance plans do you accept?
Please refer to insurance section

What vaccines do you recommend for my newborn baby?
We follow the guidelines of the American Academy of Pediatrics. For vaccination for special circumstances, please consult the physician.

What age groups are accepted?
We take care of ages newborn-21 years. We are well aware of the special needs of adolescents. We believe in total confidentiality during their care.

Are all the doctors Board Certified?
All pediatricians of this practice are board certified by the American Board of Pediatrics. See personal profiles of each physician for detailed information on educational background. All doctors are also Fellows of the Academy of Pediatrics.

What do I need to do about my child's preschool, school or sports physical?

At the bottom of the editor, there are 'Image', 'Pagebreak', and 'Read more...' buttons, and a 'Words: 1053' counter.

5. Edit your content, and click the save button in upper right hand sign of your screen.
6. That's it! E-mail me at jonathan.s.mcintire@gmail.com if you have any questions.